

MLS4public Listing Data Form

FAX TO: 1-888-347-7094

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Owner's Name:

Co-Owner's Name:

County:

Assessors Account #:

List Price:

\$ _____

Street Number:

Street Name:

Addition:

Tax Lot: _____

Tax Block: _____

Acres: _____

Property Subtype:

- _____ Condo
- _____ Patio Home
- _____ Townhouse
- _____ Half Duplex

Land SqFt:

City:

Zip:

Internet Listing:

_____ Yes _____ No

Property Faces: _____

Total Bedrooms: _____

***Square footage must match** Court House Records OR be verified by an Appraisal completed within six months of date Listed.

Square Footage of Property

(Living Space that is Heated & Cooled. i.e. Not Garage or Patio Area):

House Square Footage Source:

- _____ Associate
- _____ Appraisal (Fax Appraisal to: 1-888-347-7094)
- _____ Building Permit (Fax Permit to: 1-888-347-7094)
- _____ Court House
- _____ Plans

Heat system (choose 1 option):

- _____ Central Electric
- _____ Central Gas
- _____ Floor Furnace
- _____ Heat Pump
- _____ Panel Ray
- _____ Solar
- _____ Zoned Electric
- _____ Zoned Gas
- _____ Zoned Heat Pump
- _____ Other

Reserved Items:

Yes _____ No _____

Assumable Loan?:

Yes _____ No _____

Full Baths: _____

Year Built: _____

Year Built Type (choose 1 option):

- _____ Existing Property
- _____ Historic Area
- _____ Model Home
- _____ Moved to Site
- _____ Never Occupied
- _____ New Home
- _____ Under Construction

Cooling system (choose 1 option):

- _____ Central Electric
- _____ Central Gas
- _____ Combination
- _____ Heat Pump
- _____ Solar
- _____ Window Unit
- _____ Zoned Electric
- _____ Zoned Gas
- _____ Zoned Heat Pump

Unless property is new construction Seller/Owner must provide a Property Condition Disclosure Statement (please see attached).

_____ Property Condition Disclosure

_____ Exempt (Builder)

Property will be withdrawn from the MLS if a Property Condition Disclosure Statement has not been received by the Listing Company.

Loan Qualify (choose 1 option):

- _____ Yes
- _____ No
- _____ Does Not Apply
- _____ Unknown

Half Baths: _____

Style (choose 1 option):

- _____ A-Frame
- _____ Bungalow
- _____ Cape Cod
- _____ Colonial
- _____ Contemporary
- _____ Dallas
- _____ French
- _____ Mediterranean
- _____ Old English/Tudor
- _____ Santa Fe
- _____ Traditional
- _____ Victorian
- _____ Other

Fireplace Description (choose 1 option):

- _____ Forced Air
- _____ Free Standing
- _____ Masonry
- _____ Medal Insert
- _____ Mock
- _____ None
- _____ Other

of Fireplaces: _____

In-law Plan:

_____ Yes _____ No

Tax Amount: _____

Property Level (choose 1 option):

- _____ Flat (Condo Only)
- _____ Lower (Condo Only)
- _____ One
- _____ One and One-Half
- _____ Split
- _____ Tri-Level
- _____ Two
- _____ Upper (condo Only)

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Foundation (choose 1 option):

- Combination
- Conventional
- Slab

Homestead Exemption:

Yes No

of Living Areas: _____

Construction (choose 1 option):

- Aluminum
- Log
- Asbestos
- Manufactured
- Brick
- Metal
- Brick & Frame
- Mobile Home
- Concrete
- Steel
- Earth Sheltered
- Stone
- Frame
- Stucco
- Vinyl
- Underground
- Other

Fence (choose 1 option):

- Chain, All
- Chain, Partial
- Combination
- Masonry
- Wire
- Wood, All
- Wood, Partial
- Wrought Iron

Flood Insurance Required:

Yes No

School District:

of Dining Areas: _____

Lot Description (choose 2 options):

- Corner
- Interior
- Creek
- Lakefront
- Cul-de-Sac
- Section Line
- Golf Course
- Wooded
- Green Belt
- Zero Lot Line

Pool:

Yes No N/A

Pool type (choose 1 option):

- Above Ground
- Concrete
- Fiberglass
- Vinyl Lined
- None

Livestock:

Yes No N/A

Elementary School:

Total Number of Rooms: _____

Roof (choose 1 option):

- Composition
- Shake
- Concrete Shingles
- Tar & Gravel
- Shingle
- Tile
- Heavy Composition
- Wood
- Metal
- Other

Roof Year: _____

Possession (choose 1 option):

- After Close
- At Close
- At Funding
- Before Closing
- Negotiable

Warranty:

Yes No

Junior High School:

Garage Capacity (# cars): _____

Garage Description (choose 1 option):

- Attached
- Carport
- Converted
- Detached
- Refer to Remarks
- None
- Other

Mandatory Association Dues:

Yes No N/A

Assoc. Fee Includes (choose 2 options):

- All Utilities
- Partial Utilities
- Gated Entry
- Pool
- Greenbelt
- Rec Facility
- Insurance
- Taxes
- Maintenance
- Taxes & Insurance

Association Fee:

\$ _____

Assoc. Fee Paid:

- Annually
- Monthly
- Quarterly

Condition of Property (1 option):

- Average
- Excellent
- Fair/Fixer Upper
- Good
- Poor

High School:

Builders Name (if known):

Living Area dimensions:

Living Room Description (choose 3 options):

- Bay Window
- Living/Dining
- Bookcase
- Lower Level
- Cathedral Ceiling
- Skylight
- Ceiling Fan
- Study
- Den
- Sunken
- Entertainment
- Center
- Upper Level
- Family
- Vaulted
- Fireplace
- Wet Bar
- Formal
- Living room

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Master Bedroom dimensions:**Master Bedroom Description (3):**

- Built-ins
- Cathedral Ceiling
- Ceiling Fan
- Double Vanities
- Fireplace
- Full Bath
- Half Bath
- His & Hers Bath
- In-law
- Loft
- Lower level
- Shower
- Sitting Area
- Skylight
- Suite
- Tub
- Tub & Shower
- Upper Level
- Vaulted Ceiling
- Walk-in Closet
- Whirlpool

Living Area 2 dimensions:**Living Room 2 Description**

(choose 3 options):

- Bay Window
- Bookcase
- Cathedral Ceiling
- Ceiling Fan
- Den
- Entertainment Center
- Family
- Fireplace
- Formal
- Living room
- Living/Dining
- Lower Level
- Skylight
- Study
- Sunken
- Upper Level
- Vaulted
- Wet Bar

Bedroom 2 Dimensions:**Bedroom 2 (choose 3 options):**

- Built-ins
- Ceiling Fan
- Fireplace
- Full Bath
- Half Bath
- In-law
- Loft
- Lower Level
- Skylight
- Upper Level
- Walk-in Closet

Living Area 3 dimensions:**Living Room 3 Description**

(choose 3 options):

- Bay Window
- Bookcase
- Cathedral Ceiling
- Ceiling Fan
- Den
- Entertainment Center
- Family
- Fireplace
- Formal
- Living room
- Living/Dining
- Lower Level
- Skylight
- Study
- Sunken
- Upper Level
- Vaulted
- Wet Bar

Bedroom 3 Dimensions:**Bedroom 3 (choose 3 options):**

- Built-ins
- Ceiling Fan
- Fireplace
- Full Bath
- Half Bath
- In-law
- Loft
- Lower Level
- Skylight
- Upper Level
- Walk-in Closet

Dining Room dimensions:**Dining Room Description (choose 3 options):**

- Bay Window
- Cathedral Ceiling
- Ceiling Fan
- Fireplace
- Formal
- Hutch
- L shaped
- Living/dining
- Sunken
- Vaulted

Bedroom 4 Dimensions:**Bedroom 4 (choose 3 options):**

- Built-ins
- Ceiling Fan
- Fireplace
- Full Bath
- Half Bath
- In-law
- Loft
- Lower Level
- Skylight
- Upper Level
- Walk-in Closet

Kitchen Dimensions:**Kitchen Description (choose 3 options):**

- Bay window
- Breakfast Bar
- Cathedral Ceiling
- Ceiling Fan
- Commercial
- Country
- Eating Space
- Fireplace
- Island
- Pantry
- Remodeled
- Skylight

Other Rooms (choose 4 options):

- Basement
- Exercise Room
- Florida
- Game Room
- Garage Utility
- Inside Utility
- Library
- Loft
- Office
- Optional Bedroom
- Optional Living Area
- Screened Porch
- Study
- Workshop

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Appliances (choose 5 options):

- Compactor
 Dishwasher
 Disposal
 Dryer
 Grill
 Hot Water Tap
 Ice Maker
 Microwave
 Refrigerator
 Warming Oven
 Washer
 Washer/Dryer

Range Energy (choose 1 option):

- Electric
 Gas

Range Type (choose 1 option):

- Built-in
 Charbroil
 Commercial
 Free stand

Interior features (choose 5 options):

- Atrium
 Cedar Closet
 Combo Woodwork
 Paint woodwork
 Sauna
 Stained Wood
 Whirlpool
 Window Treatment
 Wine Cellar

Oven Energy (choose 1 option):

- Electric
 Gas

Oven Type (choose 1 option):

- Built-in
 Commercial
 Continuous cleaning
 Double Ovens
 Free Standing
 Self Cleaning

Exterior Features (choose 5 options):

- Add House
 Balcony
 Barn
 Cabana
 Covered Deck
 Covered Patio
 Garage Apt
 Gazebo
 Greenhouse
 Grill
 Guest Quarters
 Hot Tub
 Kennel
 Open Deck
 Open Patio
 Outbuildings
 Pond
 Spa
 Stable
 Storage Area
 Storm Cellar
 Workshop

Floors (choose 2 options):

- All Carpet
 All Wood
 Brick
 Combo
 Part Carpet
 Part Wood
 Stone
 Tile
 Vinyl

Mechanical Features (choose 5 options):

- Air Cleaner
 Central Vacuum
 Dehumidifier
 Garage Door Lift
 Generator
 Humidifier
 Intercom
 Security System
 Smoke Alarm
 Underground
 Sprinkler

Parking (choose 2 options):

- Additional
 Asphalt
 Backyard
 Circle Drive
 Concrete Drive
 Gravel Drive
 RV Parking

Utilities Available (5 options):

- Cable
 Electric
 Gas
 Lagoon system
 Private Water (Fee)
 Propane
 Public Utilities
 Rural Water
 Septic Tank
 Solar
 Well Water

Energy (choose 3 options):

- Attic Fan
 Double Glazed
 Windows
 Fireplace Insert
 Partial Storm
 Doors/Windows
 Power Vents
 Solar
 Storm Doors
 Storm Windows
 Vents, Other
 Wind Generator

Terms of Sale (choose 2 options):

- Cash Only
 Lease or Sell
 Lease Purchase
 No Internet
 Advertising
 Sell FHA
 Sell FHA or VA
 Sell VA
 Seller will Finance
 Special Financing
 Will Trade

Occupied:

Yes No

Lock Box (choose 1 option):

- Combination KeyBox (can be purchased online: MLS4public.com).
 None

Showings: Property shall be shown anytime, unless noted otherwise in Remarks area.

Broker is a Limited Service / Transaction Broker.
 Broker can/will accept Delivery.

To List a property in the MLS, the Buyer's Realtor (Selling Broker) must be compensated. What is the Buyer's Realtor's Compensation?

_____ %

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Please let us know if you do not receive your Yard Sign within 5 business days.

Please mark any that apply (All are optional):

* _____ Print combination code here, if you **WANT the combination code POSTED in the local MLS.**

* _____ Post this property (six months) in another MLS for an additional **\$199.00.** (i.e. Norman MLS)

* _____ Advertise property (six months) on website: **OpenhouseOK.com** for an additional **\$100.00.**

* _____ Advertise property (45 days) on websites: **Oodle, Google Base, Vast, HotPads, backpage.com, Trulia, Properazzi, DotHomes,** for an additional **\$30.00.**

We are available to **accept delivery of Offers to Purchase** your property, **submit Counteroffers**, provide a **Seller's Closing Cost Estimate worksheet** and answer any questions relating to transactions that are presented by a **REALTOR** *should you need us to.* (You will need to accept delivery of Offers to Purchase your property and submit Counteroffers from Buyer(s) who are NOT represented by a Realtor.)

Please Note: Once your property is posted in the Local MLS system (which is what you paid for), that data automatically feeds into other websites including Realtor.com. How the information is ultimately posted on other websites is beyond our control. (i.e. within 72 hours, basic property information and one photo will download on to

Realtor.com (with no property description). If a Buyer is interested in your property, the Buyer will contact their Realtor (or MLS4public) and the detailed MLS information and property photos will be forwarded to the Buyer accordingly. The MLS (& Realtor.com) guidelines prohibit private information from being posted on their website. Depending on which MLS your property is posted in, the public can search OKCRealtors.com or TulsaRealtors.com to find out more information about your property (no public search site for Norman MLS). Our goal is to have Realtors help bring you a Buyer.

PLEASE:

EMAIL Property Remarks (300 characters max)

EMAIL Driving Directions (145 characters max)

***MUST** keep contact information correct and current to stay Listed in the MLS.

INFORMATION UNDER:

Realtor Remarks:

FOR APPTS, QUESTIONS & NEGOTIATIONS CONTACT:

Name:

Phone Number:

Alternate Number:

EMAIL:

Phone Number to be printed on Yard Sign:

Mailing Address to send Yard Sign (No PO BOX #):

Please email up to 10 photos in a .jpg format to info@MLS4public.com one at a time if needed.

***Please tell us how you heard of MLS4public.* Referral: Referred by whom?**

Internet: _____ Postcard: _____

Billboard/Sign: _____

Thank you for your business.

Seller's Signature

Seller's Signature